



Glenwood Office Park Cnr. Oberon & Sprite Streets
Faerie Glen 0043
PO Box 73000, Lynnwood Ridge 0040
Tel: (012) 845 2000
www.idt.org.za

Ref: Contractor Appointment letter
Enquiries: Zanele
Madzidzela
Email: zanele@idt.org.za

T1.1 TENDER NOTICE AND INVITATION TO TENDER

EASTERN CAPE PROVINCE invites tenders for **INVITATION TO BID FOR PARTICIPATION IN THE INDEPENDENT DEVELOPMENT TRUST (IDT) PANEL FOR MULTI-DISCIPLINARY FIRM OR CONSORTIUM OF PROFESSIONAL SERVICE PROVIDERS (PSPs)**

IDT will email addendums and responses to any queries related to this tender via the IDT Procurement contact person below and only written correspondence will be accepted.

Queries may only be addressed to:

Procurement Contact Official

zanele@idt.org.za

The cut-off date for written tender enquiries is **five (5) working days** before the tender closing date.

Document will be available on the 12 June 2026 at 08h00. Bid documents with the necessary Terms of Reference will be sent to bidders via email.

TENDER NO: IDTEC/35/MULTI-CON-PANEL/2026/27

CLOSING DATE AND TIME: FRIDAY, 17 JULY 2026 AT 12 NOON

Tenders may only be submitted on the tender documentation that has been issued. Telegraphic, telephonic, telex, facsimile and late tenders will **not** be accepted. Tenderers should ensure that Bids are delivered timeously and to the correct address (reflected on the cover of this document). If the bid is late, or not submitted in the designated tender box, it will not be considered for evaluation.

Evaluation criteria

- **Stage 1:** Mandatory and administrative Requirements
- **Stage 2:** Functionality

Board of Trustees: Ms. Zimbini Hill (Chairperson), Prof. Raymond Nkado (Deputy Chairperson), Ms. Lerato Kumalo, Ms. Thobile Maloka, Dr. Deenadayalen Konar, Mr. Neil Jansen, Mr. Derek Naidoo, Ms. Sekadi Phayane-Shakhane, Ms. Bongekile Zulu, Mr. Matodzi Ratshimbilani, Prof. Stella Bvuma, Mr. Wayne Manthe

Acting Chief Executive Officer: Mr. Sfiso Nsibande
Trust Registration No: IT 669/91



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Stage 1: Mandatory Requirements

Failure to submit one of the mandatory requirements listed below shall result in the bid being non-responsive and shall be disqualified:

- (i) Bidder must be registered on CSD if JV/Consortium all JV/Consortium members must be registered.
- (ii) Valid proof of Compensation for Occupational Injuries and Diseases Act Certificate (COIDA) or Federated Employers Mutual Assurance (FEM) Insurance
- (iii) Signed Consortium agreement for a consortium or Sub-Consultant agreement for sub-consultancy from each discipline or JV Agreement if it's a JV
- (iv) Invitation to Bid (SBD 1) Fully Completed and signed
- (v) Declaration of Interest (SBD 4) Fully Completed and signed
- (vi) Proof of Professional Indemnity of at least R 6 million from a multi-disciplinary company, which will be adjusted to be aligned to be twice the value of the Professional fees on appointment. The PI should be from a licensed Financial Service Providers (FSP)". If the bidder is in a consortium, the proof of professional indemnity of at least 2 million for each discipline excluding social facilitator.

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(vii) The Professional team shall comprise of the following disciplines who must provide their qualifications and valid proof of registration with the relevant council as per the Council for Built Environment Act of 2000.

- Prof. Civil & Structural Engineer (Pr. Eng) (ECSA)
- Prof. Quantity Surveyor (Pr. QS) (SACQSP)
- Prof. Architect (Pr. Arch) (SACAP)
- Prof. Electrical Engineer (Pr. Eng) (ECSA)
- Prof. Mechanical Engineer (Pr. Eng) (ECSA)
- Prof. Occupational Health & Safety Agent (CHSA) (SACPCMP)
- Social Facilitator (Min Diploma or Degree in Social Sciences, Community Development, Development Studies, Social Work, or related field, proof of professional registration not applicable.)

(viii) Duly signed Letter of Authority **MUST** be submitted authorising the individual to sign on behalf of the bidder if:

- a) If there are more than one Owner/ Director / Shareholder / Member / Trustee etc. OR
- b) If there is only one Director / Shareholder / Member / Trustee / Owner etc. and they are not the one completing the bid document.
- c) If it is consortium or joint venture, each party or company must submit letter of authority or letter of intent signed by all directors.

The Letter of Authority **MUST** be signed by all directors of the Bidder (or a signed Board Resolution authorising the signatory will be accepted).

(ix) The Bid Document must be completed / fill in using permanent black ink pen. Failure to comply will lead to disqualification.

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Note: Failure to comply with any of the above-mentioned requirements shall render the bid non-responsive and shall result in automatic disqualification of the bid response.

STAGE 2: FUNCTIONALITY

Only bidders that have passed stage 1 mandatory requirements will be evaluated further on stage 2 for functionality.

Stage 2 entails the process of evaluation of functionality/technical requirements. Only bidders who meet the threshold of **70% (490 Points)** or above of the total functionality/quality points will be eligible to be placed on the panel.

The **Table four (4)** below, specifies in the functionality/technical criteria to be considered under the evaluation.

Table 4: Summary of Quality Criteria

Quality Criteria		Points Allocation
A	Experience of the company on at least 4 similar projects, not older than 10 years. Each with a value threshold equal or above R15 000 000,00. It must not be a project of construction of repetitive houses to a total of above value	245
B	Quality of services based on Clients Reference Template issued.	245
C	Qualifications, experience and professional registration of the key assigned personnel to this project	210
TOTAL POINTS		700

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