



## INDEPENDENT DEVELOPMENT TRUST

**BID NOTICE No: DCSEC/01/2023/2024**

**Note: BID closes on Monday, 04 DECEMBER 2023 @ 12:00**

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A  
150KVA,400V,50HZ SILENCED CANOPY, EMERGENCY, DIESEL GENERATOR SET  
AT MQANDULI CORRECTIONAL CENTRE – EASTERN CAPE**

**LOCATED AT MQANDULI CORRECTIONAL CENTRE , EASTERN CAPE  
PROVINCE**

### **T1.1 Bid Notice and Invitation to Bid**

On behalf of the DEPARTMENT OF CORRECTIONAL SERVICES , the Independent Development Trust, invites bidders for **SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A 150KVA,400V,50HZ SILENCED CANOPY, EMERGENCY, DIESEL GENERATOR SET AT MQANDULI CORRECTIONAL CENTRE – EASTERN CAPE**

#### **Mandatory Requirements/Documents:**

- **CIDB Requirements: required grading Grade 3EB/3 EP or Higher**  
Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with **Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations**, for a EB/EP class of construction work, are eligible to have their tenders evaluated.

#### **Joint ventures are eligible to submit tenders provided that:**

1. every member of the joint venture is registered with the CIDB;
2. the lead partner has a contractor grading designation in the **EB/EP** class of construction work; not lower than one level below the required grading designation

in the class of works construction works under considerations and possess the required recognition status.

3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a GB class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.

**IDT will verify whether the Bidders have an active and valid CIDB registration as required above**

- Bidder must be CSD registered, if **JV/Consortium** submit all JV members must be registered on CSD.
- Completed and Signed Standard Bidding Documents (SBDs). All blank spaces must be completed. Bidders to indicate items that are not applicable. The following SBDs must be completed:
  - Invitation to Bid (SBD 1)
  - Bidders Disclosure (SBD 4)
  - Preference Points Claim Forms (SBD 6.1)
- Resolution for signatory.
- Signed joint venture/consortium agreement (if applicable).
- Fully completed and signed form of offer and acceptance.
- Completed BOQ (in black pen ink- In cases where only final amount is provided, it will be considered that the total amount is inclusive of all items on the BoQ and are inclusive of VAT). **No erasable inks allowed.**
- Acknowledgement of Record of Addenda to bid document.
- **If any of the Directors are in the employment of the state**, where a person within the Bidding Entity is an Employee of the State, Bidder should
  - a. submit a signed letter on a letter head from their Accounting Officer/Accounting Authority (AO/AA of the Government Institution where they are employed) stating that they are not prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2012 (Act No.11 of 2014- “The PFMA”)
  - b. submit a signed letter on a letter from their AO/AA granting permission to perform other remunerative work outside of their employment where the PAMA does not apply to such an employee
- If any of its Directors are listed on the register of defaulters, this shall result in disqualification of the bid.

In case of a bidder, who during the last 10 years has been terminated on previous contracts with the IDT, this shall result in disqualification of the bid.

**NB: Failure to comply with any of the above-mentioned requirements will result in automatic disqualification of the bid response.**

**STAGE 2:**

**Scoring Quality (Functionality)**

A maximum equal to **100 bid evaluation points** will be awarded for Functionality. Only bidders who score 60% and above (i.e.60 points and above out of a total of 100points) will be further evaluated in terms of the 80/20 price/preference points system.

**Notes:**

- 1. **Bidders are required to score minimum of 60 points (60%) for Functionality stated in Bid data.**
- 2. **Bidders who fail to meet the required minimum number of points for functionality stated in the Bid data will not be evaluated further.**
- 3. **Bidders who fail to submit information as per the returnable schedules will not be allocated points.**

Functionality will be scored using the following values:

<i>Functionality area</i>	<i>Points</i>
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<p><b>Relevant previous experience on completed projects of a similar nature. A bidder must use IDT template as provided in the bid i.e. Evaluation Schedule: client references. (attached)</b></p> <p><b>5 Client Reference =50</b></p> <p><b>4 Client Reference =40</b></p> <p><b>3 Client Reference =30</b></p> <p><b>2 Client Reference =20</b></p> <p><b>1 Client Reference =10</b></p> <p><b>0 Client Reference = 0</b></p> <p><b>To score points the reference letter/s must be fully completed signed and stamped.</b></p>	<p><b>50</b></p>
<p><b><u>The reference must not be older than TEN (10) years as at the close of the bid</u></b></p> <p><b>Qualifications, Skills and Experience of project key resources</b></p> <p><b>CONSTRUCTION MANAGER:</b></p> <p><b>Qualifications =10</b></p> <p><b>Certified copy of qualifications. Certification should not be more than six (6) months old as at date of bid closing.</b></p> <p><b>Degree on electrical/mechanical engineering from recognized institution. =10</b></p> <p><b>Diploma on electrical/mechanical engineering from recognized institution. =5</b></p> <p><b>Valid Wireman's license= 10</b></p> <p><b>Valid certified certificate must be attached to obtain points. Certification should not be more than six (6) months old as at date of bid closing.</b></p>	<p><b>40</b></p>

<p><b>Non-submission or uncertified/invalid certificates will be scored zero.</b></p> <p><b>Experience of the personnel =20</b></p> <p><b>Cv must be attached to obtain points.</b></p> <p><b>8 to 10 years of experience =20</b></p> <p><b>5 to 7 years of experience =10</b></p> <p><b>2 to 4 years of experience = 5</b></p>	
<p><b>Project Schedule</b></p>	<b>10</b>
<p><b>Locality</b></p> <p><b>Bidder from King Sabata Dalindyebo Municipality 10</b></p> <p><b>Bidder from Eastern Cape 5</b></p> <p><b>Outside Eastern Cape 0</b></p> <p><b>This information will be verified from the FICA documents (Utility Bill, Telephone, Tax Clearance, lease agreement submitted by the bidder.</b></p> <p><b>Failure to submit the declaration and proof of address will result in awarding of 0 (zero) points preference points under Eastern Cape locality.</b></p>	<b>10</b>
<p><b>Total</b></p>	<b>100 points</b>
<p><b>NB: Minimum qualifying functionality threshold is 60 points out 100</b></p>	

**STAGE 3:**

80/20 preferential procurement system to be utilized as per PPPFA 2022. The project is below R50m.

specific goals allocated points in terms of this Bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed(80/20 system) (To be completed by the Bider)
Women	6	
Youth	6	
People with Disabilities	4	
Black	4	
<b>TOTAL POINTS CLAIMED</b>	<b>20</b>	

The IDT will conduct a risk assessment on recommended bidder/s. Bidders are requested to price each line item of the Bills of Materials (BOM) in black ink. Should the bidder/s be deemed too risky to complete the project based on the IDT’s risk assessment report, they will be subjected for further clarification.

Tender Documents may be downloaded from the IDT’s website as follows: [www.idt.org.za](http://www.idt.org.za) as well as on the e-tenders from the 03 November 2023. Tenders must only be submitted on the tender documentation that is downloaded from the stipulated websites. The retyping of the tender document is not permitted.

All SCM queries should be directed to Zanele Madzidzela , [zanele@idt.org.za](mailto:zanele@idt.org.za) and Technical enquiries relating to this bid must be directed to Mr. Jonga, [jonga@idt.org.za](mailto:jonga@idt.org.za) during office hours (08h30 – 17h00) weekdays.

**On submission of Tender documents, the bidder must submit a signed original bid document in hard copy. Original bid document written in ink and not erasable.**

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Bid Data. (Refer to Section T1.2)

The bid closing date is 04 December 2023 **by no later than 12H00**. Bids shall be submitted in the tender box at IDT’s Eastern Cape Regional Office;

**INDEPENDENT DEVELOPMENT TRUST,  
PALM SQUARE BUSINESS PARK, SILVERWOOD HOUSE,  
BONZA BAY ROAD,  
BEACON BAY,  
EAST LONDON**

Telegraphic, telephonic, telex, facsimile, e-mail and late bids **WILL NOT** be accepted.  
The Independent Development Trust does not bind itself to accept the lowest or any particular bid.